

APPENDIX B

PRELIMINARY DAMAGE ASSESSMENT (PDA) PROCEDURES

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RAPID ASSESSMENT PROCEDURES

I. PURPOSE

The attached addendums define procedures and forms to be used during Phase II of Damage assessment to gather specific information on damaged facilities and infrastructure throughout Kitsap County. These procedures and forms are critical to a systematic assessment of facilities, documentation, and markings to protect from further deaths or injuries associated with unsafe facilities and infrastructure.

II. SITUATION AND ASSUMPTIONS

A. Situation:

During major disasters in Kitsap County, designated personnel will conduct a rapid assessment of life safety and facility damage during the first three (3) hours of the event. This assessment will enable Emergency Operation Centers (EOCs) to prioritize response activities by county emergency responders. In the ongoing hours of the event, EOCs will continue to respond to the disaster, as well as continue an on going assessment of damages for use in disaster declaration requests, continuity of government, and determining building safety and occupancy.

B. Assumption:

Using a standard response procedure and designing sectors in the county, personnel assigned to conduct Preliminary Damage Assessments (PDAs) can conduct a detailed assessment and complete documentation of damage in these areas and report their findings to City/County EOCs or Area Command Centers (ACC) until the respective EOCs are open, staffed and operational.

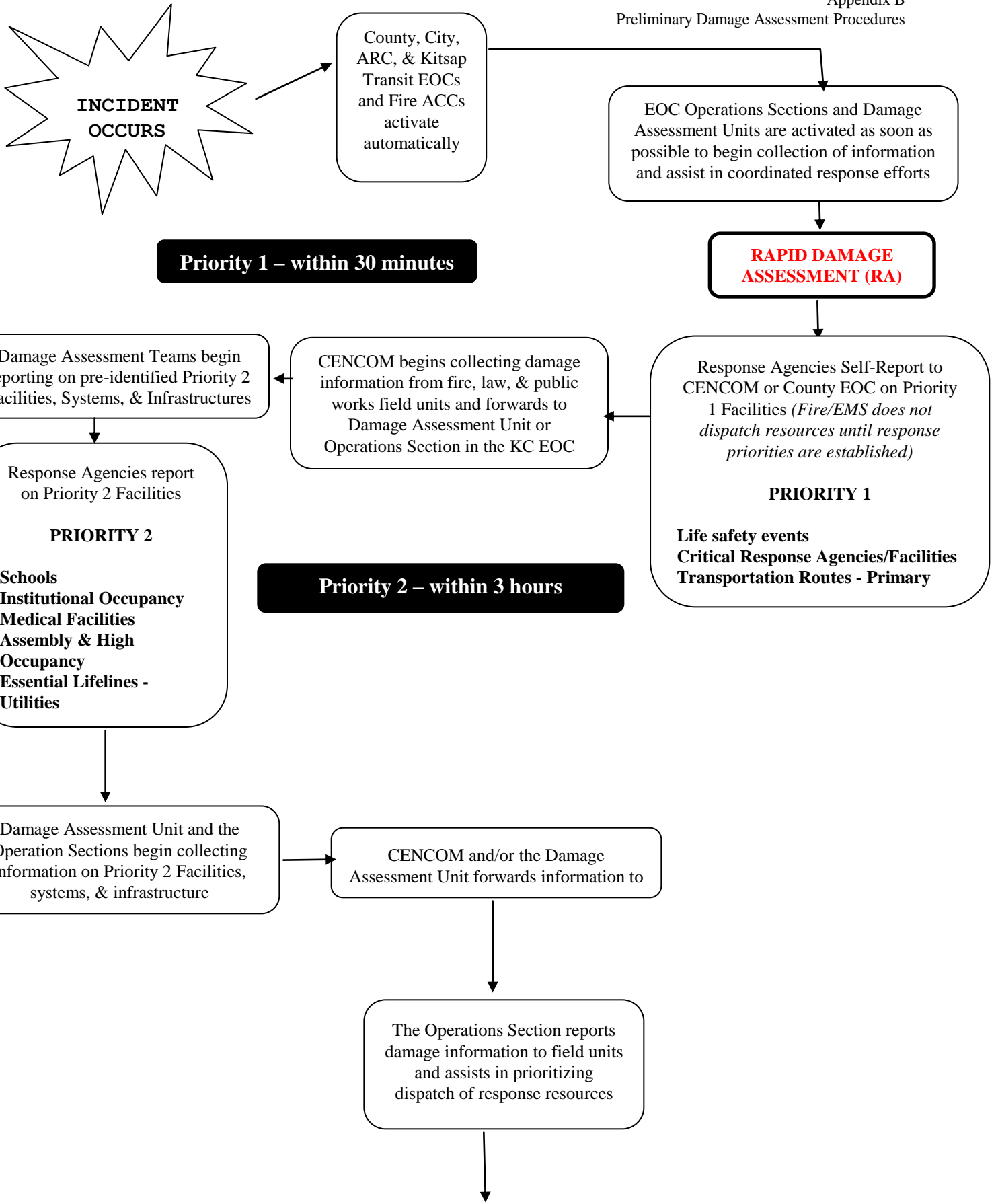
III. ORGANIZATION AND RESPONSIBILITIES

Jurisdictions and agencies assigned by the basic Plan are tasked with the responsibility of assigning and training personnel in conducting rapid assessment. The attached procedures and forms will be made available, as will necessary tools to conduct a day or night observation of damage. Individuals will be instructed on safety precautions, reporting requirements, and the concept that rapid assessment is a priority, taking precedence over other response activities, with the exception of life-threatening calls.

The EOC Damage Assessment Unit (Plans Section) is responsible for compiling the necessary information regarding the loss of life, injuries, and property damage. Damage assessment information will be gathered from local units of governments, including special districts and incorporated cities.

IV. CONCEPT OF OPERATIONS

Preliminary Damage Assessment (PDA) is the ongoing evaluation of buildings and infrastructure to determine the extent of damage in the county, determine dollar figures for Federal support, and the ability to use or occupy structures. Some damage assessment occurs during the rapid assessment phase, but a more detailed and greater evaluation process is needed to account for all damage incurred during the event.



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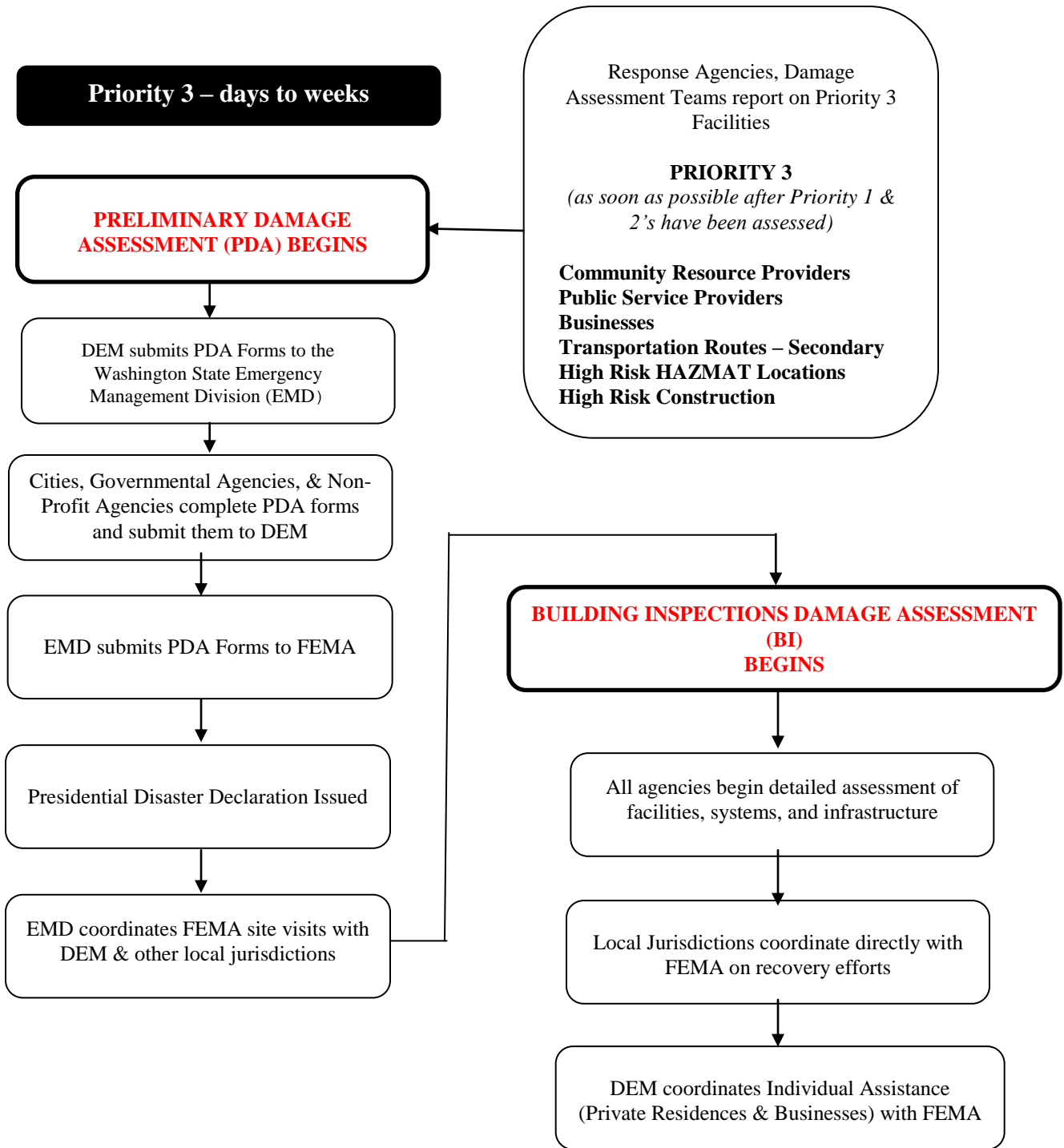


Figure 1: Damage Assessment Flow Chart

V. LOGISTICS AND ADMINISTRATION

In most cases, the burden of conducting detailed assessments of Priority 3 and lower-priority buildings and infrastructure lies with the responsible organization/agency. These organizations/agencies would be tasked with conducting inspections, documenting the results, and forwarding the information to the City/county EOCs. EOCs will assimilate the information for processing by the established Disaster Public/Private Assistance Office.

IV. COMMUNICATIONS

As determined by size and complexity of the disaster, the Rapid Assessment Communications Plan may continue to be activated for Priority 3 reporting. As the infrastructure rebounds from the event and normal communication is restored, PDAs will be controlled at the city and county EOCs, with DAT teams reporting through normal communication paths.

V. IMPLEMENTATION

The Preliminary Damage Assessment procedure will commence immediately following the Rapid Assessment and continue through recovery operations. In most cases, PDA will continue in collaboration with Washington State EMD/FEMA until building and infrastructure inspections are complete and submitted to FEMA.

List of Addendums

Addendum

1. County/City EOC Rapid Assessment Instructions, Forms, and Checklists
2. Critical Facility Rapid Assessment Instructions, Forms, and checklist
3. Field Rapid Assessment Instructions, Forms, and Checklist
4. City/County Rapid Assessment Collection and Intelligence Form
5. List of Sectors by Unincorporated Kitsap County and Cities

Additional Documentation Not in This Plan

Sector Maps

Excel Damage Assessment Priority List for Facilities and Infrastructure